D.C.Bill No. ..... Date .....

केनद्रयि शीतोष्ण बागवानी संस्थान
ICAR-Central Institute of Temperate Horticulture

(भारतीय कृषि अनुसंधान परिषद) / Indian Council of Agriculture Research

के०डी० फार्म, पुराना हवाई क्षेत्र, पो०आ० रंगरेट-१९०००७, श्रीनगर

K. D. FARM OLD AIRPORT, P.O. RANGRETH, SRINAGAR-190 007 (J&K)

Proforma for adjustment of contingency (To be submitted in duplicate in case of Excess Expenditure

Please find below the details of the advance for the total amount of Rs. _____ taken on _____ alongwith all the complete vouchers duly verified or adjustment / reimbursement.

S. No.	Date	Name of the articles/cash memo No. Date and name the firm	Amount

Encl : No. Vouchers.

Total Rs. _____

Advance taken Rs. _____

Balance Rs. _____

a) To be reimbursed to _____ _____ (Sanction enclosed overleaf for Rs. _____ (Rupees _____ only)

b) A sum of Rs. _____ (Rupees _____ _____ only) refunded back to D.D.O.CITH, Srinagar vide cash receipt No. _____ Dated _____ for Rs. _____

Sir,

Please find herewith the detailed account of Rs. _____ against the advance of Rs. _____ drawn vide A.C. Bill No. _____ Dated _____ for adjustment/reimbursement.

Yours Faithfully,

D.C.Bill No. ..... Date .....

केनद्रयि शीतोष्ण बागवानी संस्थान
ICAR-Central Institute of Temperate Horticulture

(भारतीय कृषि अनुसंधान परिषद) / Indian Council of Agriculture Research

के०डी० फार्म, पुराना हवाई क्षेत्र, पो०आ० रंगरेट-१९०००७, श्रीनगर

K. D. FARM OLD AIRPORT, P.O. RANGRETH, SRINAGAR-190 007 (J&K)

Proforma for adjustment of contingency (To be submitted in duplicate in case of Excess Expenditure

Please find below the details of the advance for the total amount of Rs. _____ taken on _____ alongwith all the complete vouchers duly verified or adjustment / reimbursement.

S. No.	Date	Name of the articles/cash memo No. Date and name the firm	Amount

Encl : No. Vouchers.

Total Rs. _____

Advance taken Rs. _____

Balance Rs. _____

a) To be reimbursed to _____ _____ (Sanction enclosed overleaf for Rs. _____ (Rupees _____ only)

b) A sum of Rs. _____ (Rupees _____ _____ only) refunded back to D.D.O.CITH, Srinagar vide cash receipt No. _____ Dated _____ for Rs. _____

Sir,

Please find herewith the detailed account of Rs. _____ against the advance of Rs. _____ drawn vide A.C. Bill No. _____ Dated _____ for adjustment/reimbursement.

Yours Faithfully,